



Happiness at the heart of learning

Whitehall Junior School Cowley Road Uxbridge Middlesex UB8 2LX

Dear Parents and Carers,

As we reach the halfway point of the academic year, we would like to share some important updates regarding routines and behaviour expectations in Year 6.

A vast number of pupils within this cohort have faced some challenges with focus, poor work ethic and failure to consistently meet our behaviour expectations. This is despite us splitting the cohort into five groups with a greater number of staff present. We wish to acknowledge that many of our pupils demonstrate positive behaviour every day, setting a great example to those who do not, and deserve regular recognition for this.

Our aim is to ensure that all children can learn in a calm, purposeful environment and that those who follow the rules are acknowledged appropriately.

Following a meeting between the Year 6 team and senior leaders, we will be introducing a new, consistent approach after the February half-term break. We hope this will provide greater clarity, fairness and daily recognition for all pupils.

What will change?

1. Clear expectations in every classroom

Each classroom will display a clear list of behaviours that are not acceptable. These will be explained carefully to the children during a Year 6 assembly on the first Monday back after the half-term break.

If a pupil demonstrates one of these behaviours during the day, their name will be recorded in class. Importantly, children will be given the opportunity to improve their behaviour and have their name removed if they make better choices. This ensures that pupils can reset and make positive changes throughout the day. Any member of the Year 6 staff may record behaviour, ensuring consistency across the year group.

2. Daily Recognition Time (3.00–3.10pm)

We will introduce a daily Recognition Time in each classroom from 3.00–3.10pm.

- Pupils who have followed the school rules and met expectations will remain with their class teacher and take part in team-building games and positive activities.

- Pupils whose names remain recorded at 3.00pm will attend a short reflection session with a member of staff. During this time, they will complete a reflection sheet to help them think about their choices and how to improve.

This system ensures that positive behaviour is recognised daily and that consequences are immediate and supportive.

If a pupil continues to misbehave during the reflection session, they will receive a verbal warning. If behaviour does not improve, they will be internally secluded the following day and parents will be contacted.

3. Afternoon brain break (2.00–2.10pm daily)

We recognise that many pupils find the final part of the day particularly challenging. To support focus and wellbeing, all Year 6 pupils will have a 10-minute outdoor break each afternoon (or indoors if the weather is poor) between 2.00–2.10pm. This short brain break will be given to all pupils, regardless of whether they are attending reflection time later in the day.

4. Monitoring and review

We will carefully monitor the impact of this new approach to ensure that it is effective and fair. Our aim is to create a consistent structure that supports all learners and allows staff to focus more fully on high-quality teaching and positive relationships.

There is no guarantee that any single strategy will solve every challenge, but we believe that this clear and consistent approach will make a positive difference. As always, we greatly value your support in reinforcing expectations around respectful behaviour, focus and effort at school.

If you have any questions about these changes, please do not hesitate to contact us.

Thank you for your continued support.

Yours sincerely,
The Year 6 Team
16th February 2026

