



Happiness at the heart of learning

Whitehall Junior School Cowley Road Uxbridge Middlesex UB8 2LX

Monday 12th December 2022

Adverse Weather Procedures

Dear Parents / Carers,

During the colder months, we undertake extra preparations to ensure that our school can run smoothly in the event of adverse weather conditions.

This includes:

- Regularly checking the heating systems
- Gritting the playground and pathway on icy mornings
- Preparing for bad weather such as snow

If we do experience snow, we will always do our best to stay open and you should bring your child to school at the usual time. If we are forced to close, a message will be sent out via our school's messaging system and a message will be placed on the front page of the school website after 7:30am.

Please note: In the event of snow, the back gate on Whitehall Road will be closed.

Snow Day Arrivals

All Junior School parents and pupils should come to school via the end gate along the Cowley Road (gate into car park) marked as '**Junior School Snow Day Entrance**'. Staff will be on duty, as normal, to lead children into the school.

It would be advisable for your child to wear their wellies or trainers when coming into school on a snowy day and they can change into their school shoes once in the building.

Children should arrive at the usual times and will continue with the 'soft start approach', going directly to their classrooms under strict adult supervision.

Snow Day Dismissals

Where possible, if safe to do so, we will try to keep dismissals via the back entrance along Whitehall Road.

Like today however, we do not deem it safe to exit that way so will instead be implementing the '**Cowley Road Dismissal Route Map**' for the Junior School only. Parents and Carers are to

enter via the far-end gate marked '**Junior School Snow Day Entrance**' on the route map, follow the red route around the school buildings, making your way to the '**Collection Point**' in the **Orange Zone**.

Dismissal times remain unchanged. Families are then to exit via the '**Main Entrance**', allowing us to maintain a one-way system for the Junior School. Parents and Carers who have also to collect a child from the Infant School can enter via the 'Main Entrance' as normal, collect your child from the '**Collection Point**' in the **Orange Zone** and exit via the '**Main Entrance**'.



Thank you in advance for your understanding and co-operation.

Yours sincerely,

Mrs A. Moloji
Headteacher