



Happiness at the heart of learning

## Injuries to Limbs: Guidance for Families

Dear Parents/Carers,

There are times when unfortunate accidents happen and children sustain an injury to one or more of their limbs, resulting in them seeking medical attention from the hospital. When such injuries occur, it is a distressing time for all; as a school, we want to support you in ensuring that we can put provisions in place for your child so that they do not miss out on their learning.

In order for us to do all we can to support your child when such injuries occur, we have created this guidance for your reference. Often such injuries require us to write a personalised risk assessment for your child or make arrangements for your child so that they can still access their learning, for example, provide them with a school laptop.

If your child does sustain an injury to one or more of their limbs (fingers, wrist, lower arm, upper arm, toes, foot, ankle, knee, lower or upper leg), then please help us help you by completing the following:

1) As soon as you can, email or ring the school to advise us of your child's injury, asking for Miss Costa who is the named person to oversee such matters.

[office@whitehalljunior.org](mailto:office@whitehalljunior.org)

01895 234 071

Please supply Miss Costa with as much information as possible, such as:

- The type of injury.
- The use of any medical aids for the injury e.g. crutches, cast, bandage, sling etc.
- What medical advice you have received from the hospital e.g. length of time for rest, weight bearing or not etc.
- How long you believe/have been informed the injury will take until it will be healed.

2) Do not present at school before contacting us to inform us of your child's injury as it can take up to 24 hours for us to put provisions in place and complete any personalised risk assessments if needed.

Yours Sincerely,  
Miss Costa  
Risk Assessment Coordinator